



CARPINTERIA CHILDREN'S PROJECT
 5201 8th ST, CARPINTERIA, CA 93013
 PHONE (805) 566-1600

APPLICATION FOR EMPLOYMENT
 AN EQUAL OPPORTUNITY EMPLOYER

I. PERSONAL INFORMATION

NAME: _____
LAST FIRST MIDDLE

HOME PHONE NUMBER _____ CELL PHONE NUMBER _____

PRESENT ADDRESS: _____
NUMBER AND STREET CITY ZIP CODE

EMAIL ADDRESS: _____

IF YOU ARE NOT A U.S. CITIZEN, HAVE YOU THE LEGAL RIGHT TO WORK IN THE UNITED STATES? YES _____ NO _____

CAN YOU PERFORM THE FUNCTIONS OF THIS JOB WITH OR WITHOUT REASONABLE ACCOMMODATION? _____

CHECK THE TYPE OF POSITION IN WHICH YOU ARE INTERESTED: _____ FULL-TIME _____ PART-TIME _____ SUBSTITUTE

POSITION FOR WHICH YOU ARE APPLYING:

APPLICANTS ARE REMINDED THAT PRIOR TO BEGINNING WORK (1) FINGERPRINT CLEARANCE FROM THE CA DEPARTMENT OF JUSTICE MUST BE RECEIVED AND (2) PROOF OF FREEDOM FROM TUBERCULOSIS MUST BE SUBMITTED.

II. EDUCATIONAL EXPERIENCE

OFFICIAL TRANSCRIPTS ARE REQUIRED PRIOR TO FINAL SALARY DETERMINATION

NAME OF INSTITUTION	CITY AND STATE	NUMBER OF YEARS COMPLETED	DIPLOMA/DEGREE or COURSES TAKEN

III. TEACHING PERMITS (IF APPLICABLE)

SPECIFIC TITLE OF CALIFORNIA ECE PERMIT	EXPIRATION

TOTAL YEARS OF FULL-TIME, PAID TEACHING or CHILD CARE EXPERIENCE (EXCLUDING STUDENT TEACHING) _____

HAVE YOU EVER FILED AN APPLICATION WITH US BEFORE? _____ DATE _____ POSITION _____

HAS YOUR PERMIT EVER BEEN SUSPENDED, REVOKED, VOIDED, DENIED OR OTHERWISE REJECTED FOR CAUSE? YES [] NO []

HAVE YOU EVER BEEN DISMISSED OR NOT REEMPLOYED IN ANY PROBATIONARY OR PERMANENT TEACHING POSITION? YES [] NO []

HAVE YOU EVER RESIGNED OR LEFT A POSITION TO AVOID INVESTIGATION FOR ALLGED MISCONDUCT AND/OR DISMISSAL? YES [] NO []

HAVE YOU EVER PLEAD GUILTY OR BEEN CONVICTED OF A CRIMINAL OFFENSE (STATE LAW REQUIRES THAT ALL APPLICANTS PRIOR TO EMPLOYMENT BE FINGERPRINTED AND PROHIBITS THE EMPLOYMENT OF ANY PERSON CONVICTED OF A VIOLENT OR SERIOUS FELONY OR CERTAIN SEX AND DRUG OFFENSES. YOU **DO NOT** NEED TO INCLUDE ARRESTS WITHOUT CONVICTIONS, MISDEMEANOR CONVICTIONS FOR MARIJUANA-RELATED OFFENSES THAT ARE MORE THAN TWO YEARS OLD, CONVICTIONS THAT HAVE BEEN SEALED, EXPUNGED OR LEGALLY ERADICATED, AND MISDEMEANOR CONVICTIONS FOR WHICH PROBATION WAS COMPLETED AND THE CASE WAS DISMISSEDS, OR ANY ARREST, DETENTION, PROCESSING, DIVERSION, SUPERVISION, ADJUDICATION OR COURT DISPOSITION THAT OCCURRED WHILE YOU WERE SUBJECT TO THE PROCESS AND JURISDICTION OF JUVENILE COURT LAW. YES [] NO []

IF YOU ANSWERED YES TO ANY OF THE PREVIOUS FOUR (4) QUESTIONS, ATTACH A COMPLETE AND ACCURATE EXPLANATION OF THE CIRCUMSTANCES (WHEN, WHERE, WHY) TO THIS FORM. AN ANSWER OF YES WILL NOT NECESSARILY DISQUALIFY YOU FROM THE POSITION FOR WHICH APPLICATION IS MADE, BUT ANY FAILURE TO RESPOND COMPLETELY AND ACCURATELY MAY RESULT IN YOUR NOT BEING EMPLOYED, OR IF DISCOVERED AFTER EMPLOYMENT, YOUR DISMISSAL.

IV. EMPLOYMENT EXPERIENCE:

LIST ALL EMPLOYMENT EXPERIENCE INCLUDING SIGNIFICANT VOLUNTEER WORK, STUDENT TEACHING, AND MILITARY EXPERIENCE. BEGIN WITH YOUR MOST RECENT EXPERIENCE. IF NECESSARY, USE AN ADDITIONAL SHEET OF PAPER TO DESCRIBE ADDITIONAL POSITIONS AND/OR YOUR DUTIES. A RESUME IS NOT SUFFICIENT. A RESUME IS CONSIDERED A SUPPLEMENT TO YOUR APPLICATION.

FROM	TO	JOB TITLE	EMPLOYER	PHONE #
TOTAL TIME		YOUR DUTIES	ADDRESS	REASON FOR LEAVING
SUPERVISOR			CITY/STATE	

FROM	TO	JOB TITLE	EMPLOYER	PHONE #
TOTAL TIME		YOUR DUTIES	ADDRESS	REASON FOR LEAVING
SUPERVISOR			CITY/STATE	

FROM	TO	JOB TITLE	EMPLOYER	PHONE #
TOTAL TIME		YOUR DUTIES	ADDRESS	REASON FOR LEAVING
SUPERVISOR			CITY/STATE	

FROM	TO	JOB TITLE	EMPLOYER	PHONE #
TOTAL TIME		YOUR DUTIES	ADDRESS	REASON FOR LEAVING
SUPERVISOR			CITY/STATE	

V. REFERENCES

LIST NAMES, ADDRESSES, & TELEPHONE NUMBERS OF THREE (3) REFERENCES, OTHER THAN RELATIVES, WHO HAVE SUPERVISED YOUR WORK, INCLUDING YOUR MOST RECENT SUPERVISOR. I HEREBY AUTHORIZE THE CARPINTERIA CHILDREN'S PROJECT TO CONTACT THE FOLLOWING PEOPLE REGARDING PREVIOUS JOBS _____ (INITIALS)

VI. LANGUAGES

LANGUAGES YOU READ, WRITE, AND SPEAK FLUENTLY:

VII. RECORDS & DRIVERS LICENSING

DO YOU HAVE A VALID CALIFORNIA DRIVER'S LICENSE? YES _____ NO _____

VIII. EMERGENCY CONTACT

NAME, ADDRESS, TELEPHONE NUMBER, AND RELATIONSHIP OF PERSON TO BE NOTIFIED IN CASE OF ACCIDENT OR EMERGENCY:

IX. SIGNATURE

I HEREBY CERTIFY THAT ALL STATEMENTS MADE HEREON ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND AUTHORIZE INVESTIGATION OF ALL STATEMENTS HEREIN RECORDED AND I UNDERSTAND THAT I RELEASE FROM ALL LIABILITY ALL PERSONS AND ORGANIZATIONS REPORTING ON INFORMATION INCLUDED IN THIS APPLICATION AND/OR MY QUALIFICATIONS FOR THE POSITION APPLIED FOR. ANY MISSTATEMENTS OR OMISSIONS OF MATERIAL FACTS IN THIS APPLICATION IS CAUSE FOR DISMISSAL. _____ (INITIALS)

IF I BECOME EMPLOYED, I AGREE TO ABIDE BY THE RULES, REGULATIONS, POLICIES AND PROCEDURES OF THIS ORGANIZATION. _____ (INITIALS)

I UNDERSTAND THAT NOTHING CONTAINED IN THE APPLICATION, OR CONVEYED DURING ANY INTERVIEW WHICH MAY BE GRANTED OR DURING MY EMPLOYMENT, IF HIRED, IS INTENDED TO CREATE AN EMPLOYMENT CONTRACT BETWEEN ME AND THE COMPANY. IN ADDITION, I UNDERSTAND AND AGREE THAT IF I AM EMPLOYED, MY EMPLOYMENT IS "AT WILL" AND FOR NO DEFINITE OR DETERMINABLE PERIOD AND MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE OR PRIOR NOTICE, AT THE OPTION OF EITHER MYSELF OR THE COMPANY, AND THAT NO PROMISES OR REPRESENTATIONS CONTRARY TO THE FOREGOING ARE BINDING ON THE COMPANY UNLESS MADE IN WRITING AND SIGNED BY ME AND THE COMPANY'S DESIGNATED REPRESENTATIVE. _____ (INITIALS)

I ALSO UNDERSTAND THAT ALL OTHER OFFERS OF EMPLOYMENT ARE CONDITIONED ON THE COMPANY'S RECEIPT OF SATISFACTORY RESPONSES TO REFERENCE REQUESTS AND THE PROVISION OF SATISFACTORY PROOF OF AN APPLICANT'S IDENTITY AND LEGAL AUTHORITY TO WORK IN THE UNITED STATES. OFFERS OF EMPLOYMENT ARE ALSO CONDITIONED ON THE SATISFACTORY COMPLETION OF A POST-OFFER MEDICAL EXAMINATION AND DRUG TEST. _____ (INITIALS)

SIGNATURE: _____ DATE: _____

Applicant's Signature: _____ Date: _____

NOTICE TO ALL APPLICANTS

The Carpinteria Children's Project complies with the rules and regulations contained in Title VII of the Civil Rights Act of 1964. Title II of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, respectively. The Carpinteria Children's Project wishes to inform all individual and organizations that the Project does not discriminate on the basis of sex, race, color, religious creed, national origin, ancestry, age over 40, marital status, pregnancy, physical or mental ability, medical condition, Vietnam era veteran status, actual or perceived sexual orientation, or any other reason prohibited by State and Federal Law.